

Planning your Wedding
at
Hilltop United Methodist Church

1312 S. Bahnson Avenue
Sioux Falls, SD 57103-3442
(605) 338-8689 FAX (605) 338-8690
Pastor Brook McBride: bmcbride@hilltopumc.com
Hilltop UMC: hilltopumc@hilltopumc.com

You are considering Hilltop UMC as the place for your wedding. We hope that your wedding day and married life together will be blessed. To that end, we are committed to do all in our power to not only help you have a beautiful wedding day, but a blessed marriage.

To begin:

- ♥ Please make an appointment to visit with the pastor in order to discuss your wedding plans or to set a date.
- ♥ Establish dates to begin marriage counseling classes. This will involve 4—5 sessions or 8—10 hours of your time.
- ♥ Review together the policies, fees and expectations adopted by Hilltop UMC.

1. Please do not set a date or make any commitments until you have checked with the pastor through the church office. No wedding date will be placed on the church calendar until you have met personally with the pastor and set an appointment to begin marriage preparation sessions.
2. At least six weeks before your wedding ceremony, go to the church website, www.hilltopumc.com and find the Wedding Planner under forms. Fill in the information that is requested and click on submit.
3. Divorce is a regrettable reality in our society. We do not exclude or judge those whose lives have been broken by divorce and are willing to marry couples who are willing to go through preparation classes.
4. Music for the wedding should be discussed and cleared with the pastor and organist.
5. Video cameras are permitted during the ceremony; however, only after consulting with the pastor regarding placement.
6. Flash pictures are not permitted during the wedding ceremony.
7. The sanctuary should not be re-arranged without prior consultation with the pastor. The organ may not be moved. If the cancel is re-arranged for the wedding you are asked to help restore it.
8. Fees for the organist, church, custodian and sound technician are payable before the wedding rehearsal.

Sanctuary Use Fees

Members	No Fee
Non-Members	
Sanctuary	\$200.00
Reception Hall	\$100.00

Other Fees

Custodian for ceremony	\$ 75.00
Custodian for hall	\$ 40.00
Organist	Contact the Organist
Sound Technician	\$ 50.00

Payments to the custodian, organist and sound technician are to be made directly to those persons. Names are available from the church office.

Please be Considerate

- ♥ Alcoholic beverages are not permitted in the building
- ♥ Smoking is not permitted in the building.
- ♥ Bird seed throwing is restricted to outside the building.
- ♥ No rice thrown.
- ♥ Saturday weddings should be scheduled so that the church will be cleared by 5:00 p.m. so we may prepare for Saturday evening worship service.
- ♥ Personal items need to be taken from the church immediately following the ceremony.